



Card Not Present Application Addendum

Merchant Name: _____

Describe your product or services and the average prices they are sold for.
(Example: Children's Books sold for around \$50.00+tax)

You must submit a product brochures, advertisement, catalog or website with products detail

How is the product manufactured or produces and by whom?
(Please include main supplier's phone on the application as a reference)

Where is the product/service advertised or promoted?
(Please list any and all publications)

How does your customer place orders? How is the order taken and how is the customer's credit card information given to you? (Please be as detailed as possible)

NOTE: customer's credit card must be charged at or after product is shipped, not before.

How is the product or service delivered to your customer? Please list any third party courier services used. (Example: FedEx)

What are your refund policies and/or warranties?

Please acknowledge below.

- Merchant hereby warrants all information provided above is true and correctly describes how business is conducted.
- Merchant may be subject to immediate termination should it change its product or service from the description on this addendum without prior written approval from 2CP.

Agreed and Accepted by:

Signature of Owner

Print Name and Title

Date